

1 July 2018

Our Ref O&S 12.06.18  
Your Ref.  
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To: Members of the Committee: Councillor Cathryn Henry (Chairman), Councillor Elizabeth Dennis-Harburg (Vice-Chairman), Councillor Ian Albert, Councillor Kate Aspinwall, Councillor Sam Collins, Councillor Steve Deakin-Davies, Councillor Jean Green, Councillor Steve Jarvis, Councillor Ben Lewis, Councillor Paul Marment, Councillor Gerald Morris, Councillor Michael Muir, Councillor Helen Oliver, Councillor Janine Paterson, Councillor Valentine Shanley and Councillor Martin Stears-Handscomb

Substitutes: Councillor Ruth Brown, Councillor Val Bryant, Councillor Bill Davidson, Councillor Simon Harwood, Councillor Terry Hone, Councillor Sue Ngwala and Councillor Mike Rice

You are invited to attend a

## **MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

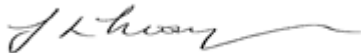
to be held in the

**COUNCIL CHAMBER, COUNCIL OFFICES,  
GERNON ROAD, LETCHWORTH GARDEN CITY**

On

**TUESDAY, 12 JUNE, 2018 AT 7.30 PM**

Yours sincerely,



Jeanette Thompson  
Service Director – Legal and Community

## **Agenda** **Part I**

<b>Item</b>	<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. MINUTES - 20 MARCH 2018</b> To take as read and approve as a true record the minutes of the meeting of this Committee held on the 20 March 2018.	(Pages 1 - 16)
<b>3. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether any item(s) raised will be considered.	
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wished to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b> To receive petitions and presentations from members of the public.	
<b>6. URGENT AND GENERAL EXCEPTION ITEMS</b> The Chairman to report on any urgent or general exception items which required his agreement. At the time of printing the agenda, the Chairman had not agreed any urgent or general exception items.	
<b>7. CALLED-IN ITEMS</b> To consider any matters referred to the Committee for a decision in relation to a call-in of decision. At the time of printing the agenda, no items of business had been called-in.	
<b>8. WASTE AND RECYCLING SERVICES</b> To consider the performance of waste and recycling services since the commencement of the new contract, the steps being taken to achieve a satisfactory level of service and the lessons to be learned.	

9. **YEAR END PERFORMANCE INDICATORS 2017/18** (Pages  
REPORT OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET 17 - 24)  
MANAGEMENT

To consider the final update on 2017/18 Performance Indicators - exception report.

10. **YEAR END KEY PROJECTS 2017/18** (Pages  
REPORT OF THE HEAD OF FINANCE, PERFORMANCE AND ASSET 25 - 36)  
MANAGEMENT

To provide a 4th quarter update on the delivery of the key projects for 2017/18.

11. **PRESENTATION BY THE LEADER OF THE COUNCIL**  
To receive a presentation by Councillor Lynda Needham, Leader of the Council.

12. **REGULATION OF INVESTIGATORY POWERS ACT** (Pages  
REPORT OF THE SERVICE DIRECTOR LEGAL AND COMMUNITY AND 37 - 40)  
MONITORING OFFICER

To receive the quarterly update regarding the Regulation of Investigatory Powers Act.

13. **MEMBERS' QUESTIONS** (Pages  
To receive and respond to any questions from Members either set out in the 41 - 42)  
agenda or tabled at the meeting.

14. **RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE** (Pages  
REPORT OF THE SCRUTINY OFFICER 43 - 50)

To consider the outcome of Overview and Scrutiny Committee resolutions.

15. **OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME FOR 2018/19** (Pages  
REPORT OF THE SCRUTINY OFFICER 51 - 84)

To consider the issues that the Overview and Scrutiny Committee plans to review at future meetings and the activities of its sub-groups.